Letter inviting participation of other community organisations

<<insert date>>

<<Contact Name >>

<<Organisation name>>

<<address>>

<<address>>

<<address>>

Dear <<name>>

Each year, [**World Suicide Prevention Day**](https://www.iasp.info/wspd/) is observed on 10 September. To mark this important event, << name of your organisation>> is hosting a community event at << venue>> on <<date>>.

Our event will focus on reinforcing the benefits and need for safe and open public discussion about suicide prevention, raising awareness of support services within our community and encouraging people within our community to listen, connect, offer support, and seek help.

Collaboration between government, community, health sector organisations and business is imperative to create the changes needed to reduce the rate of suicide in Australia.

Your work in the suicide prevention, mental health and wellbeing and community sector is greatly valued. We wish to highlight the services you offer to our community and we welcome your involvement at the World Suicide Prevention Day event.

The event will run from <<start time>> to <<finishing time>>. Various interactive activities have been arranged to attract and engage with the wider community. <<Supports (e.g. Counsellors and/or Peer Support Workers)>> will be on-hand to ensure an environment where it is safe to talk about suicide and self-care.

We invite you to join with us to promote your services and resources, and, if you wish, run an activity to help engage people in discussion and interaction with you. We look forward to speaking with you about participating in this event and hope to hear from you soon.

Warm regards

<<your name>>  
<<your organisation –if relevant)>>